



Performdigi.com

## Complaint Letter about the Whirlpool White Magic Washing Machine

**Question:** You are Ravi/Rani living at 62, Parmanand Road, Nasik. Write a letter/application to Messers Ali and Company, 5, Colaba, Mumbai stating your complaint about a gadget, manufactured by them, that you have bought recently Whirlpool White Washing Machine.

**OR**

**Question:** You are Anand/Akshata of Kolkata. You bought a Whirlpool White Magic Washing Machine from M/s Electronics India, Lake Area, Kolkata. After installation, it washed well for two months. But, Suddenly the spin-dry system of the machine has stopped functioning properly. And the clothes are dripping wet even after the spin-dry function complete according to the machine. Write a letter to Electronics India, giving them the Guarantee Card No. and other details regarding your complaint, asking them to attend to it/replace it.

**Answer:**

62, Parmanand Road,  
Nasik  
12th August, 20xx  
To,  
M/s Ali and Company  
5, Colaba,  
Mumbai

**Subject:** Complaint about the Whirlpool White Magic Washing Machine.



# Performdigi.com

Sir,

Firstly, I may bring to your kind notice that I purchased a **Whirlpool White Washing Machine** from your showroom on 10th June. Vide cash memo no. 215. On your constant praise about its functioning, I was lured to purchase it. Accordingly, it was installed in my house. For about two months, it gave. The clothes are dripping wet even after the spin. Dry function completed according to the machine. However, this has caused great trouble to our household servant. The family members too blame me for the **machine**.

I may remind you that at the time of purchase, you gave me a Guarantee Card bearing No. 527 with a guarantee of two years. For any defect during the period, As the transaction falls within the period. You requested to send your engineer either to set it right or replace it immediately. So that we can avoid any kind of inconvenience. In Conclusion, this will help in your goodwill and market recognition among the customers.

Yours faithfully  
Ravi/Rani