

# Performdigi

## Punctuation for kids

### Compare the following sentences

1. Ravi says, "Rahul is a fool."
2. "Ravi" says Rahul, "is a fool".

From these two sentences, it is clear that punctuation marks may alter the sentence.

Punctuation is used to show clearly, the meaning of a [sentence](#) and the pause that should be used while speaking or reading the sentence. It emphasizes the meaning of a sentence.

Punctuation is the right use of the various stops in writing.

### Punctuation marks for kids

Full stop	(.)
Coma	(,)
Inverted commas	("")
Exclamation Mark	(!)
Sign of Interrogation	(?)
Apostrophe	(')

We will now study the commonly used punctuation mark.

- **The full stop (.)**

The full Stop indicated the longest pause. It should be used at the end of an Assertive or Imperative Sentence.

**Examples:** Shut the door.

Today is a beautiful day.

- **The Comma (,)**

The comma indicates the shortest pause in a sentence.

**Examples:** - Delhi, Kolkata, Chennai, and Hyderabad are metropolitan cities.

- **Inverted Commas ("" )**

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Inverted commas are used to mark the exact words of the speaker, or a quotation.

## Examples:

1. "Sit down"
2. Mother Said, "Come and have your dinner".

- **Exclamation Mark (!)**

The sign of exclamation is used after interjections, exclamatory [phrases](#) and sentences.

**Examples:** Alas!, Bravo!, Ah!, How it rains!, Well done!

- **Sign of Interrogation (?)**

The sign of interrogation is used to mark direct [questions](#).

## Examples:

1. What do you want?
2. Maulvi asked if I have visited the Qutub Minar?

- **The Apostrophe (')**

The apostrophe is used to show possession.

## Examples:

1. The boy's father.
2. Sandeep's pen.
3. Priyanka's lunchbox.

## Use of Capital Letters (ABC)

The capital letter is used -

- To begin a sentence.
- The first word of every line of a poem.
- To being all proper nouns.
- To begin the first word within the inverted commas of direct speech.