

KYRIE PETRAKIS

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👤 664-223-770

🌐 216, Street navy, Texas

April 10, 2023

KARIN WILSON

JMC School
123 Texas,
Austin 12345

Dear Karin,

I am writing this application for the position of superintendent in your school. As a highly motivated superintendent with over 15 years of experience in creating, organizing, and functioning in a working environment to assure that the best quality services are provided to students.

Throughout my experience and confidence in being a visionary leader of success at the post of superintendent in the previous school. I have experience in overseeing the aspect of school operations including school progress, evaluation, and curriculum development in educational requirements. I had my master's degree in institutional administration and have administered budget-friendly investments and human capital for optimization and also supportive of the evaluation of the performance of all department heads and worked with district administration to develop a curriculum.

My experiences on my skills in my career will be a valuable addition to the school and I am also passionate about maintaining strong relationships among students, parents, and staff. I construct a life developing and implementing various educational policies for the district of serving representatives for parents and students.

I am confident that my application would be perfect for the position of superintendent in your school and will hope to discuss my qualification and skills.

Sincerely,

Kyrie Petrakis